

Possum Kingdom Water Supply Corporation

1170 Willow Road
Graford, Texas 76449

Possum Kingdom Lake
940-779-3100 TDD 800-735-2989

Board of Directors Regular Meeting 10:00 AM Wednesday, November 20th, 2024

MINUTES

1. Call to order, roll call and establish quorum

The meeting was called to order and a quorum was established with only Randy Burdick absent.

2. Welcome and recognize visitors and guests

There were no visitors or guests.

3. Consent Schedule

- † Approval of minutes from October regular meeting
- † Approval of Treasurer's report and payment of bills for October 2024

Rosendo Ferrer noted that the minutes did not include a typing error on the Statement of Accounts that reflected an incorrect balance in the CIAC account of \$240,926 which should have been \$878,326. This was corrected and e-mailed to all directors.

Stacy Urban made a motion to approve the consent schedule with the change to minutes from the October meeting. Dale Bankhead seconded the motion and it was approved by all with the exception of a "present" vote by Rosendo Ferrer.

4. Discussion and potential approval of raw water line replacement design development

There was considerable discussion of the item in Agenda Item 4 regarding the replacement or a portion of the intake line. The discussion included cost for engineering, size of replacement line, ideal target volume, and what is the long-term plan. This item was tabled until Jason Ringo has more discussion with the engineer.

5. Discussion and potential approval of Annual Meeting Procedures

The Annual Meeting Procedures for 2025 were discussed and Mike Patton made a motion to approve the procedure as presented. Rosendo Ferrer made a second and the motion was approved by all present. The annual meeting will be March 8, 2025.

6. Discussion and potential approval of plant transfer well recoat

The transfer well masonry is failing and causing additional filter maintenance. Jason Ringo has received a bid from Perry Tank Coatings out of Graham for \$18,247.60 which is considerably less than historic costs. The tank will be shut down 7-10 days so plan will be needed to handle the demand during this time.

Stacy Urban made a motion to approve the services of Perry Tank and Coating for the transfer well for \$18,247.60. This was seconded by Mike Patton and approved by all present.

7. Discussion and potential approval of Willow Beach ground storage tank recoat

The Willow Beach ground storage tank needs to be put back in service and it is necessary that it be recoated. Perry Tank Coating has done the same work for Graham and Scotland and their bid of \$26,134.50 is considerably less than historical costs.

Stacy Urban made a motion to approve the bid from Perry Tank Coatings to recoat the Willow Beach ground storage tank for \$26,134.50. This was seconded by Scott Stubbs and approved by all present.

8. Discussion and potential approval of property, liability, and D&O insurance for 2025

The cost for insurance has increased \$13,776.00 mainly due to increased capital with the plant expansion and repairs and additional truck and trailer equipment. The quote from Higginbotham is for \$61,298 compared to \$47,522 for last year for a \$5,000 deductible. There have only been two claims previously and the board discussed increasing the deductible to \$10,000 for \$57,726.00

Stacy Urban made a motion to approve the insurance renewal with Higginbotham for \$57,726.00. Stacy Fulford seconded the motion and the motion was approved by all present.

9. Manager's Report

Jason Ringo updated the board on the status of RPZA inspections and the process that will be followed to manage this task. We have 295 accounts that he is tracking but it is cumbersome due to billing system but they will manage it with an Excel spreadsheet.

He also provided update on current and potential developments: Frontiers Shores 5 meters and CIAC, Mike Crombie 30 to 40 meters, Arrowhead 8-10 meters. Clearwater Point is working with the BRA on a lake crossing from FM2951 to Costello Island and from there across to their property.

Jason Ringo provided a spreadsheet with the cost of the plant water system upgrade that was not included the last upgrade by eHT. This additional cost was \$291,196.50.

Rosendo Ferrer stated that he had requested information that included the upgrade cost in total and Jason will provide this information.

The regular board meeting was adjourned at 11:15 by a motion by Stacy Fulford and a second by Michelle Weber with approval by all present. This was to enter into an Executive session.

10. Executive Session

The Executive sessions began at 11:15 and was adjourned at 11:30 with a motion by Stacy Fulford and second by Michelle Weber. This was approved by all present.

The regular sessions was called back to order and Stacy Urban made a motion that the board approve the discussed item. This was seconded by Mike Patton and approved by all present.

11. Discussion of any items of interest, including topics for future board meetings

Dale Bankhead requested that Jason Ringo and staff implement winterization process, continue to make safety and safety training a priority and purchase snake bite kits.

12. Establish time, date, and location of the next meeting of the board – proposed for December 18th, 2024 at 10:00 A.M. at Possum Kingdom Water Supply Corporation Office, 1170 Willow Rd, Graford, Texas 76449

The next meeting will be as proposed.

At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Possum Kingdom Water Supply Corporation Board of Directors may meet in executive session on any of the above agenda items or other lawful items.

13. Adjourn

The meeting was adjourned at 11:40 with a motion by Stacy Fulford and a second by Michelle Weber with approval by all present.

Signed by: Mike Patton
Mike Patton - Secretary-Treasurer

Date 1-15-25

for Mike Patton
[Signature]